



# Annual General Meeting Agenda

## Port Macquarie Junior Cricket Club Inc

### 6:00pm Wednesday 24 July 2024 Fernhill Tavern Meeting Room (upstairs)

- Attendance: Steve Mitchell, Lance Harris, Dave Bird, Allira Browne, Nat Jordan, Dave Johnson, Rachel Johnson, Ali Briggs, Kate Jackson, Merv Bourke.
1. Open Meeting: Meeting opened by Steve Mitchell (Chair) at 6:04pm
  2. Apologies: Dave Barnes, Fiona Collins, Joel Browne
  3. Minutes of last AGM: Moved: Lance Harris Seconded: Dave Bird CARRIED (unanimously)
  4. President's Report: Steve Mitchell – see attached  
Moved: Steve Mitchell Seconded: Allira Browne CARRIED (unanimously)
  5. Treasurer's Report: Dave Bird – see attached P&L Apr 23 to Mar 24, P&L comparison 22/23-23/24, Bank statement  
Moved: Dave Bird Seconded: Allira Browne CARRIED (unanimously)
  6. Name change: Lance Harris gave overview of change to junior cricket landscape following another club's affiliation with HRDJA to allow them to have junior teams. PMJCC must evolve to meet the needs of junior players transitioning to senior cricket.  
  
Resolution 1  
Be it resolved, That the members of Port Macquarie Junior Cricket Club present approve the change of the incorporated club name from PORT MACQUARIE JUNIOR CRICKET CLUB INCORPORATED to PORT MACQUARIE CRICKET CLUB INC. Abbreviations are PMJCC to PMCC.  
Moved: Lance Harris Seconded: Steve Mitchell CARRIED (unanimously)
  7. Constitution: Updated constitution presented to meeting for approval noting it incorporates the club's new name of Port Macquarie Cricket Club.  
  
Resolution 2  
Be it resolved, That the members of Port Macquarie Junior Cricket Club present approve the variation of the club constitution from the current constitution signed and dated 10/12/1996 to the Port Macquarie Cricket Club Inc Constitution July 2024. This variation following the approved incorporated name change resolved in resolution number 1.  
Moved: Lance Harris Seconded: Steve Mitchell CARRIED (unanimously)  
  
Resolution 3:  
Be it resolved, That the members of Port Macquarie Junior Cricket Club present approve the Management Committee of the newly named PMCC to investigate options for PMCC to have a senior cricket cohort for the PMCC. This may include affiliation with an existing senior cricket club or starting the cohort solely withing the PMCC. This to follow submission and approval of variation to the constitution as resolved in resolution 2.  
Moved: Lance Harris Seconded: Steve Mitchell CARRIED (unanimously)
  8. Life Members: Steve Mitchell spoke of the contribution to cricket and sport in general and put Nat Jordan forward for life membership.  
Moved: Steve Mitchell Seconded: Allira Browne CARRIED (unanimously)



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9. Election of Office Bearers, Committee and Roles: Steve Mitchell declared all positions vacant and called for nominations for all positions:
- |                                    |  |
|------------------------------------|--|
| President:                         | Lance Harris                           |
| Vice-President:                    | Vacant                                 |
| Treasurer:                         | Rachel Johnson                         |
| Secretary:                         | Dave Johnson                           |
| Child Protection Officer:          | Lance Harris                           |
| Gear & Equipment Coordinator:      | Dave Bird                              |
| Uniforms Coordinator:              | Nikki Strong-Harris & Sarah Dahlenburg |
| Communication & Media Coordinator: | Ali Briggs                             |
| Sponsorship Coordinator:           | Allira Browne                          |
| Age Coordinators:                  | Dave Bird, Steve Cottom, Dave Johnson  |
| HRDJCA Delegates (2):              | Lance Harris, Allira Browne            |
| Committee (3)                      | Ali Briggs, Allira Browne, Nat Jordan  |
10. Bank Account & Signatories: Proposal to change banking to Regional Australia Bank Port Macquarie Branch. Signatories to be: Lance Harris, Rachel Johnson, Dave Johnson, Nat Jordan.
- That the members of Port Macquarie Junior Cricket Club present resolve that:
1. The club is applying to become a member and open accounts with Regional Australia Bank.
  2. On becoming a member, the club is bound by the constitution upheld by Regional Australia Bank, governed by the Corporations Act and altered from time to time. Accordingly, we submit with this application \$1.00 for a share in Regional Australia Bank.
  3. The persons specified as signatories be authorised to sign on the club member's behalf on the club's accounts with Regional Australia Bank as defined above.
- Moved: Lance Harris Seconded: Rachel Johnson CARRIED (unanimously)
11. Registration Fees: Steve Mitchell gave overview of status of registration fees and that there are increases from CNSW and HRDJCA. Proposed overall increase of \$5 which will mean slight decrease of PMJCC portion.
12. General Business: Be it resolved, That the members of Port Macquarie Cricket Club present endorse and adopt:
- Australian Cricket's Commitment Statement to Safeguarding Children and Young People
  - Australian Cricket's Policy for Safeguarding Children and Young People
  - Australian Cricket's Looking After Our Kids Code of Behavior for Affiliated Associations, Clubs and Indoor Centres
- Moved: Lance Harris Seconded: Dave Johnson CARRIED (unanimously)
13. Close: Meeting closed at 7:34pm



## **President's Report – 2023-24 Season**

The 2023-24 season was particularly successful for PMJCC both on and off the field. From a results perspective we had one of our most successful seasons ever with our club being premiers in all age groups – 11s, 12s, 13s, 14s and 16s. Additionally, we were runners up in several of those age groups which was an incredible achievement.

More importantly, our player numbers continued to be strong across all age groups with a number of new players joining our club and the large turnout for our end of season presentation indicating that our players had an enjoyable season and that the culture of the club is strong.

Financially, the club remains in a healthy position thanks to the efforts of our committee in attracting grant funding, running successful fundraisers such as the Bunnings BBQ prior to the season commencing, and importantly retaining our existing, and securing new, sponsors (see below).

A number of people contributed to the success of our club over the 2023-24 season in a variety of ways and I am particularly grateful to the following:

- Our PMJCC Committee who worked tirelessly over the season including:
  - Lance Harris (Secretary). Lance got through a mountain of work in his first year as Secretary. I would also like to acknowledge our previous Secretary, Nat Jordan, who provided invaluable support to Lance over the course of the season. Lance also organised the 'Spirit of Cricket' match between PMJCC and Gloucester Cricket Association at the end of the season which was an overwhelming success.
  - Dave Bird (Treasurer).
  - Joel Browne (Vice President).
  - Allira Browne (Uniforms and whole lot more!).
  - Fiona Collins (Sponsorships, Grants and Publicity).
  - David Barnes (Equipment Coordinator).
- Age Coordinators.
- Team coaches, managers and scorers who ran mid-week training sessions, coached, umpired, and scored on Saturdays and importantly, provided the opportunity for our junior cricketers to play and enjoy this great game. Without them we would not really have a club, so thank you.
- David Horseman and Kate Jackson (Cricket NSW).
- Our terrific sponsors who contributed financially to supporting our club. We have been extremely fortunate to have the following local businesses supporting us:
  - OzCar
  - Pycon
  - Port Macquarie Physio and Pilates
  - Waniora Village Butchery
  - Bunnings
  - Hungry Jacks
  - McDonalds
- Those other invaluable parents and supporters who helped in a variety of ways behind the scenes.

2024-25 will likely see some new Port Macquarie based cricket clubs affiliated with the Hastings River District Junior Cricket Association (HRDJCA). While this will have some impact on PMJCC, we remain committed to our key strategic objectives of attracting junior players as early as possible, giving them the best possible experience that not only develops their skills but importantly is lots of fun and then transitioning as many as possible into senior cricket so that they have a lifelong love of the game.

Unfortunately, due to personal health reasons I will be standing down as President. This is not a decision I have taken lightly as I have very much enjoyed my two years as President. I will continue to be involved in the club in a coaching capacity, as well as volunteering in other ways.

I wish the new President and incoming Committee much success and I look forward to another successful season for PMJCC in 2024-25.

Yours in cricket,

A handwritten signature in black ink, appearing to be 'SM', written in a cursive style.

Stephen Mitchell  
President  
15 July 2024

# Port Macquarie Junior Cricket Club

## Profit and Loss

April 2023 - March 2024

	TOTAL
Income	
Fundraising Income	3,385.84
Grants	4,754.00
Registrations	20,281.57
Sponsorships	6,400.00
Uniform Sales	713.00
<b>Total Income</b>	<b>A\$35,534.41</b>
GROSS PROFIT	<b>A\$35,534.41</b>
Expenses	
Bank fees	10.01
Consulting & Accounting	140.00
Entertainment	319.40
Equipment	9,086.74
Fundraising Expenses	655.92
General Expenses	0.00
Coaching	1,050.00
Turf Fees	1,600.00
<b>Total General Expenses</b>	<b>2,650.00</b>
Insurance	2,175.30
Presentation	3,087.00
Umpire Fees	510.00
Uniform Supplies	11,836.83
Website	180.04
<b>Total Expenses</b>	<b>A\$30,651.24</b>
<b>NET EARNINGS</b>	<b>A\$4,883.17</b>

# Port Macquarie Junior Cricket Club

## Profit and Loss

April 2022 - March 2024

	APR. 2022 - MAR. 2023	APR. 2023 - MAR. 2024	TOTAL
<b>Income</b>			
Fundraising Income	0.00	3,385.84	A\$3,385.84
Grants	2,350.00	4,754.00	A\$7,104.00
Other Revenue	248.00	0.00	A\$248.00
Registrations	24,484.23	20,281.57	A\$44,765.80
Sponsorships	1,000.00	6,400.00	A\$7,400.00
Uniform Sales	900.00	713.00	A\$1,613.00
<b>Total Income</b>	<b>A\$28,982.23</b>	<b>A\$35,534.41</b>	<b>A\$64,516.64</b>
<b>GROSS PROFIT</b>	<b>A\$28,982.23</b>	<b>A\$35,534.41</b>	<b>A\$64,516.64</b>
<b>Expenses</b>			
Affiliation Fees	3,880.00	0.00	A\$3,880.00
Bank fees	17.96	10.01	A\$27.97
Consulting & Accounting	0.00	140.00	A\$140.00
Entertainment	0.00	319.40	A\$319.40
Equipment	8,505.09	9,086.74	A\$17,591.83
Fundraising Expenses	0.00	655.92	A\$655.92
General Expenses	0.00	0.00	A\$0.00
Coaching	1,390.00	1,050.00	A\$2,440.00
Gift vouchers	100.00	0.00	A\$100.00
Repairs & Maintenance	1,021.00	0.00	A\$1,021.00
Turf Fees	900.00	1,600.00	A\$2,500.00
<b>Total General Expenses</b>	<b>3,411.00</b>	<b>2,650.00</b>	<b>A\$6,061.00</b>
Insurance	2,092.09	2,175.30	A\$4,267.39
Player Support	1,150.00	0.00	A\$1,150.00
Presentation	7,519.37	3,087.00	A\$10,606.37
Umpire Fees	1,020.00	510.00	A\$1,530.00
Uniform Supplies	8,888.68	11,836.83	A\$20,725.51
Website	0.00	180.04	A\$180.04
<b>Total Expenses</b>	<b>A\$36,484.19</b>	<b>A\$30,651.24</b>	<b>A\$67,135.43</b>
<b>NET EARNINGS</b>	<b>A\$ -7,501.96</b>	<b>A\$4,883.17</b>	<b>A\$ -2,618.79</b>



**Report from** 01/03/2024  
**Report to** 31/03/2024

**Opening balance** \$70,431.97  
**Closing balance** \$71,095.14  
**Currency** AUD

**Account name:** Port Macquarie Junior Cricket Club

**Account number:** 259210887984

Date	Transaction Detail	Debit	Credit	Balance
26/03/2024	Direct Credit 485450 SQUARE AU PTY LT SQUARE AU PTY LT		156.93	71,095.14
21/03/2024	Direct Credit 048411 Reg Aus Bank Max Jordan		60.00	70,938.21
15/03/2024	COMMBIZ FEES TRANS FEES-0359103	0.60		70,878.21
15/03/2024	Fast Transfer From MS CANDACE ANN LANGFI Shirt Candace langfield		32.00	70,878.81
14/03/2024	Direct Credit 301500 RaffleTix Holdin GOOD FOR CRICKET		644.14	70,846.81
08/03/2024	Transfer To Constable Screen Printing CommBiz Inv35384 - PMJCC	77.00		70,202.67
08/03/2024	Transfer To Lance Harris CommBiz Gloucester sausage sizzle	75.30		70,279.67
08/03/2024	Transfer To Constable Screen Printing CommBiz Numbers on shirts	77.00		70,354.97
<b>No. of transactions</b>		4	4	
<b>Total debits</b>				\$229.90
<b>Total credits</b>				\$893.07

Transaction details contained in this report should not be relied upon for audit or reconciliation purposes. For audit and reconciliation purposes customers are advised to always use account statements issued by the Bank in accordance with the applicable account Terms and Conditions.